MSU Social Work Program

Formative Performance Evaluation: Student Success Plan

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| --- | --- | --- | --- |
| Student’s Name |  | Student’s ID |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Original Deficiency Notice Date: |  | Remediation Plan Date: |  |

As noted in your **Formative Performance Evaluation**: **Student Success Plan**, you received on the above date, your performance thus far in the social work program is judged to be below minimal acceptable academic and/or professional standards (*see Student Handbook*). To improve your student performance, the following reflects the specific remedial steps that must be taken, and each step’s implementation timeline:

|  |  |
| --- | --- |
| **Deficiency #1** |  |
| *Action Step* |  |
| *Remediation End Date* |  |

|  |  |
| --- | --- |
| **Deficiency #2** |  |
| *Action Step* |  |
| *Remediation End Date* |  |

|  |  |
| --- | --- |
| **Deficiency #3** |  |
| *Action Step* |  |
| *Remediation End Date* |  |

|  |  |
| --- | --- |
| **Deficiency #4** |  |
| *Action Step* |  |
| *Remediation End Date* |  |

So we can help you remedy these concerns, **you** must meet with faculty to develop a Student Success Plan. The plan will include a time frame for action steps to be completed and referrals university or community resources deemed appropriate. You and the faculty will meet at times mutually determined to review your progress on the plan, which will be documented on the **Formative Performance Evaluation**: **Student Success Plan Progress** **Review** form. Failure to meet as determined may result in the reexamination of your status in the Social Work Program, and possible termination. You will also be given copies of the progress notes at each meeting. Finally, upon completion of your Student Success Plan, a final summary will be written and provided to you. Faculty will at that time determine your program status and inform you of their decision. Please know that while most students address deficiencies, in some cases may be terminated from the program.

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|  | |  |  | |  | |
| Student’s Signature |  | Date Signed |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| Faculty  (initiating plan)  Signature(s) |  | Date Signed |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Advisor’s Signature |  | Date Signed |  |

Students who feel they have been unjustly treated by a faculty member, the department or the university have the right to grieve the action. Grievance procedures related to student conduct and discipline and student rights are spelled out in detail in the Student Handbook.