

University Cabinet Minutes

August 23, 2023

Present: Sara Abrahamson, Katy Allers, Nathan Anderson, Shawn Bennett, Courtenay Brekhus, Paul Brekke, Lisa Dooley, Jeremy Feller, Kevin Forde, Lori Ganes, Laurie Geller, Deb Haman, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Cole Krueger, Jane laPlante, Michael Linnell, Heather Martin, Janna McKechnie, Annette Mennem, Jacek Mrozik, Cari Olson, Darren Olson, Gary Orluck, Leon Perzinski, Tiffany Pierson, Rebecca Ringham, David Rolandson, Michelle Saylor, Steve Shirley, Carmen Simone, Brian Smith, Doreen Wald, Laurie Weber, Deb Wentz, and Brent Winiger

Absent: Maggie Backen, Lisa Haman, Tiffany Heth, Maleeha Latif, Robert Norman, Jessica Smestad, Karina Stander, James Sturm, and Jonelle Watson

Approval of minutes: June 21, 2023 meeting minutes were approved as presented.

New Business

1. Senate Reports

SGA

- Working with architects on Student Center renovation
- Training new members

Faculty Senate

- Have not met
- Focus on filling vacant senate seats, working with departments for input
- The meeting calendar for the year has been finalized and should be on the web site

Staff Senate

- High 5 recipients since the last meeting were K. Striha and J. Patchen
- Will be focusing on more professional development opportunities this year

2. President's Report

- Thanks to all for being patient with all the construction projects taking place on campus
- First day enrollment is off a couple of percentage points from this time last year; enrollment continues to be a challenge; we have been proactive with a new scholarship program and marketing plans; grad school numbers are good; this is a challenge for many institutions in the region; thanks for all you do to help boost enrollment and share any ideas you may have to attract students
- NDUS is starting a new strategic planning initiative titled Envision 2035. It consists of the following nine pillars:
 - Agriculture
 - Energy industry
 - Digital science
 - Healthcare
 - Student of the future
 - Teacher of the future
 - Infrastructure of the future
 - Human capital of the future

- Values of the future

Teams have been developed to address each of these areas and will report back to the Board sometime in November

- Participated as an athletic administrator representative for a Congressional Engagement Listening session on the campus of Augustana University in Sioux Falls, SD. The event was hosted by NSIC and Augustana University. Along with regional student-athletes and administrators, U.S. Senator John Thune (SD) and NCAA President Charlie Baker participated in the discussions with student athletes from the NSIC and NCAA III schools.

3. Acknowledgements/Announcements:

DCB – received money to finish up the Old Main renovation; CTE continues to progress and hopefully, the building renovation will be complete by year end; there are some supply chain issues in getting some of the fixtures needed for the program; looking for more opportunities to partner with MSU students

Athletic – fall sports have started; have a lot of new staff or staff assuming other positions within the department; we are focusing on professional development with staff and with that, we have an opportunity for six people to attend diversity training through the NCAA; there will be another conference in February that addresses substance abuse; the video board at Parker Stadium will not be used this year; a compliance checklist for advisors was developed and sent out to advisors so that student athletes comply with NCAA rules

Advancement – had good participation with events over the summer; will host an event in Bismarck tomorrow evening; Saturday night Community Rocks takes place at the amphitheater; we are approaching the end of our capital campaign with \$43.5M raised to date; received \$1.7M for the Challenge Grant program which is available through December 2024; completed a project in the music department for a percussion area; moving forward on the greenhouse initiative; looking at additional space needs for cyber security program; and identifying a designated space for the Severson Academy

Power – thank you to the orientation organizers in allowing Power to be a part of orientation – were able to get six qualified applicants during that event; as part of the department’s staff development, we completed a tour of TRiO programs at UND, LRSC, and NDSU; this is a good way to share ideas and best practices and we plan to continue it in the future with a stop at U of Mary and Turtle Mountain

Athletics Outreach – MSU sports teams were out at elementary schools to greet students on their first day of school; a Meet the Beavers event will be held at Scheels on the 28th; first football game is on the 31st and will feature a Mascot Race at halftime with 10 mascots from the area; the night will conclude with a fireworks show; reinstating the “Kits Club” September 7th will be the Beaver Boosters golf tournament; we will be planning events at Berry Acres this fall since they have chosen our Athletic logo for their corn maze; planning for special events at the Ag, Energy, and Military football games

ASC – will host 14 different workshops this fall to help students get off on the right foot as they adapt to college life and being on their own; tutoring and peer review sessions start next week; any students needing accommodations in the classroom are encouraged to apply through access services

Financial Aid – working through a lot of last minute FAFSA filers; student loan repayments begin September 1; students need to contact their servicer to avoid default on their loan; changes coming to the 2024-2025 FAFSA which will not open until December 2023

U Comm – President's Report is out; starting on Fall Connections; looking to hire a student worker; please update calendar items on the master calendar

Alumni – social in Bismarck tomorrow; a calendar with upcoming events is posted on the web page; homecoming theme is the 80's

Design/Print – letterhead and envelope orders are due today; directory is due on September 1; we do not allow professional photos to be used for the directory as it takes too long to load; a guide to producing professional documents was distributed as well as a brochure listing all services available through the copy center – please share with students

Security – starting to get busy with athletics beginning; we are down two PT officers; emergency guides were reprinted to include evacuation procedures; did have a suspicious person around campus looking into windows – MPD is handling

HR – have been busy processing many new student hires; working with DCB on policies and processes

Library – our archive service, JStor, received \$5,000 from the ND State Library to continue service; we will be hosting author Taylor Broby on October 19, if anyone is interested in receiving Broby's book, Boys and Oil, for the book talk, let Jane know

Enrollment – the admissions team has relocated to the enrollment office; Future Palooza will be held on September 13; everyone in the office will be traveling to area schools

Title IX – completed training for new faculty and students

Military Resources – all government approvals have been received, outreach to Harvey, Spirit Lake, and Washburn

ITC - use the online request for Help Desk services

Student Health - have two new employees in the office; summer included updates to the office with paint and new chairs

NDCPD – we have 18 students in the AStep program this fall which is an increase over last year; former AStep student and graduate, L. Romanick, is a new hire in the Center

Marketing – campaigns are taking place; please wear your name tags so students can approach you with questions; if anyone wants a new head shot, talk to R. Heit

Assessment – have updated Assessment training web page with a manual, step-by-step instructions, and guidance; continue to add programs with SPOL - NDUS extended the contract through 2026

IR – working on a marketing survey with a focus on new freshmen and transfer students; waiting for fourth week numbers to start generating reports; working with SPOL to enter faculty and staff information for assessment

Facilities – the road on the east side of the Dome should be open for traffic on Monday

VPAF – deadline to close the books is this week; still looking for a purchasing agent; Harnett is still on track; lot of audit requests

NA – focus this year on stop-outs; had a very good meeting with a group from Nueta Hidatsa Sahnish College to share ideas and best practices as well as exploring possible collaborations

VPAA – several faculty were recognized for their work over the summer; Empower grant information is coming out soon; plans have been taking place for the annual Notstock event

Registrar – enrollment numbers will be sent to all cabinet members

VPSA – thanks to all for attending new student orientation and convocation; residence hall numbers are up seven; dining plans are up 100; A. Hughes is a rock star in getting students engaged on campus; Ackerman-Estvold was selected as the architect for the second floor Student Center renovation; Recovery Reinvented here on October 5; Community Engagement Summit on November 13; focus areas for 2023-2024: outdoor activity spaces, club sports & intramurals, study abroad, and student health education and prevention programming MAFB public relations

Adjourned at 10:40

Respectfully submitted, Deb Wentz