

University Cabinet Minutes

March 23, 2022

Present: Nathan Anderson, Andy Carter, Libby Claerbout, Lisa Dooley, Jeremy Feller, Lori Garnes, Laurie Geller, Deb Haman, Kevin Harmon, Andy Heitkamp, Tiffany Heth, Cole Krueger, Jane laPlante, Janese Lehman, Michael Linnell, Steve Lipp, Heather Martin, Janna McKechnie, Annette Mennem, Jacek Mrozik, Robert Norman, Cari Olson, Darren Olson, Leon Perzinski, Rebecca Ringham, Steve Shirley, Jessica Smestad, Brian Smith, Karina Stander, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, Brent Winiger, and George Withus

Absent: Penny Belgarde, Lynda Bertsch, Paul Brekke, Joe Collette, Anna Dykeman, Rick Hedberg, Jerry Migler, Gary Orluck, Michelle Sayler, James Sturm, and Jorge Talamantes Baez

Guests: Katy Allers and Courtenay Brekhuis

Approval of minutes: minutes of the January 26, 2022 meeting were approved as presented.

New Business

1. Senate Reports

SGA

- Voting is taking place today and tomorrow for new officers and whether or not to approve the renovation of the student center
- If the renovation is approved, it will still require legislative approval and that would more than likely not happen until they reconvene in 2023

Faculty Senate

- Examining and approving a large number of program changes, new courses, course deletions, and course changes
- Discussed SPL data
- Preparing for a discussion on university restructuring. The ad hoc committee on academic design has submitted two proposals to senate – one is based on a “schools” model consisting of 8 schools; the second model eliminates chair positions and makes programs the fundamental unit of academic areas. Like the first model, some tasks the chairs do will go up to a new position and some tasks go down and will be split by the program personnel
- This Thursday, the senate meeting will function as an open forum on these proposals – all are invited to join the meeting either in person or virtually at 3:30

Staff Senate

- Latest high 5 recipient is C. Paulson
- Employee recognition is working on acknowledging staff that have received an advanced degree
- Silent Auction will be held on April 13 & 14
- Elections are coming up soon
- Will host a professional development session on Positivity in the Workplace presented by Chuck Kramer
- Raffle tickets will be available soon

2. President's Report

- HLC information was submitted – thanks to all that worked on this, in particular, Geller, Cresap, Anderson, Borden-King, Ringrose and others
- College of Business has their accreditation visit next week – will be conducted virtually
- President's staff is still holding budget discussions – the SBHE will meet next week and will hopefully approve our tuition request which will help finalize budget details; will hold a campus-wide forum once work is completed
- Winiger, Migler, and Shirley met with the Governor and other key staff on March 10 for a strategy review session to discuss how Minot State fills a need in this part of the state; also gave us an opportunity to thank him for signing off on the Hartnett renovation
- Have now hired a construction manager at risk and will be working on a very aggressive schedule to complete over the next 16 months; the building will be offline next academic year to complete this project
- Thanks to all that attended the strategic plan forum as well as the academic restructuring forum
- We are in the review stage of applicants for the Dean at DCB; hope to do on campus interviews in April

3. Acknowledgements/Announcements:

CEL – currently offering various classes through the Lifelong Learning Institute; these are mostly geared toward adults; if you have an idea for future classes let A. Woodbeck know; have hired an individual to fill the Instructional Design position that was open

Assessment – HLC evidence is very important and quite a bit was included with the report that was submitted; there were 651 PDF files that needed to be created as evidence and that led to 894 citations of evidence throughout the Assurance Argument; conducted a survey after the last Academic Assessment day to get feedback from faculty regarding assessment and guidance of priorities; continue to work on piloting SPOL to help address the assessment needs; the SLAC met for the first time and various other committee are scheduled in the next few weeks

Wellness – have 18 teams signed up for co-ed volleyball – good participation; bikes are ready to rent for staff and students – six bikes are available; pricing out new kayaks – have two now; tomorrow will host a Wellness Fair in the center from 1:00 – 3:00 – many vendors will be on campus; pickle ball is currently taking place; blood drive on March 28 from 10-2; offering a spin cycling certification on April 10; yoga fit certification will be on April 23-24; MSU Well is reviewing scholarship finalists; walking challenge starting in April; hiring a new marketing intern as current student is graduating; working on a Senior Sendoff with MSU Life; working with College for Kids and various faculty to organize some kids camps during the summer; working with UND and NDSU on a state-wide competition in fall 2023

Facilities – busy with spring cleanup; Hartnett design team progress is going well; started conversations on where to relocate people currently in Hartnett during the renovation

Athletics – spring sports are now underway; hosted the state Class B boys' tournament last weekend and everything went smoothly; April 6 is the annual spring party; the bubble will be coming down in May

International – Rising out of Hatred author will be livestreaming in Aleshire on April 12; still have books available to borrow if someone want to read it before the presentation; all Covid related allowances for International students have been rescinded beginning this fall and pre-COVID rules will apply

Title IX – there are still some holds out there for students who have not completed their training – encourage students to complete this as a hold will not allow them to register for classes; will be holding the Red Run on April 28 from 12:00 – 1:30 in the quad; there will be food available for anyone with a campus ID; this is held for Sexual Assault Awareness month and is a collaboration between Title IX, Wellness Center; MSU Life and Housing

NDCPD – the core grant application is due on April 25; had a busy winter with a lot of new hires, resignations, and retirements; had a record setting year bringing \$9M to the campus so far – thanks to A. Armstrong for her knowledge and leadership; will have Dr. Ellingson from Norway on campus for fall as a research scholar and he will work on a joint research project with NDCPD

VPAA – HLC here on April 11 and 12 will get information out to campus with an open forum on April 5; faculty senate will also be updated and meetings will be held with other key committees; C. Olson, L. Young, and J. Anderson are acknowledged for getting the PDF links entered before the report was submitted; strategic plan draft is posted and any feedback is welcome

Student Health – Covid testing is still available at the clinic as well as take home kits; in the absence of a nurse practitioner, Dr. Nwaigwe through Trinity is covering for us for standing orders so we can still do MMR, TB testing, meningitis, and flu vaccines; counselors are seeing an uptick in students; holds were place on March 1st and students will not be able to register until they meet the immunization records requirements

VPSA – two active Covid cases on campus; system is moving from pandemic to endemic protocols with some of the strategies changing or being removed; will continue to monitor; another vaccination clinic will be held on April 1st; we have a small committee working on welcome weekend activities; adding a lot more activities; on April 22 we will have 120 students from MPS to join us for a service project for Earth Day – they will be helping with a variety of projects

Military Resource Center – have completed VA training; selected to serve on the Minot area Vets center advisory board; US Department of Veterans affairs Covid rules will expire and everything will go back to pre-Covid regulations; on March 29 working with Vets Center to welcome Viet Nam vets; to honor children of military families, you are invited to wear purple on April 14 – a group photo will be taken in the Atrium

Marketing – Hometown Pride scholarship deadline is March 31; working on a new transfer student campaign – will be using a podcast advertising method; thanks to athletics and others for their work during the state tournament

GBO Library – participating with the Diversity Council to host a book talk on Rising out of Hatred on March 30 with J. Jastrzembki facilitating the discussion

U Comm – Connections magazine is out; now working on the President's report; new onward Beaver video is coming soon

ASC – busy with tutoring and advising; early registration is next week; number of students needing accommodations has been rising; new student registration is on April 9; looking for nominations of students for the Engagement Honor Roll as well as outstanding Academic Advisor – need these by March 31; Career fair is on March 30 from 11:00 -2:00 in the conference center; Power center is getting walls installed to offer more privacy when working with students;

Alumni – the Board met last night and approved \$34,000 for scholarships; still have Gala tickets available - \$60; will be partnering with MSU Life on Saturday in the Beaver Dam to offer a showing of the movie Sing 2 at 7:00; Beavers and Brew will take place at Up Your Axe and we currently have about half of the slots filled; Giving Day is April 13

NA – busy with powwow arrangements to take place April 22 & 23; will have a Blessing of the Garden the first day of the powwow – will be honoring an elder from the MHA nation; she gifted us the seeds we used; working with VPSA and President on hosting a tribal college leadership conference on April 22; will need volunteers for powwow

Grad – preparing for the hooding ceremony; working on catalog changes and new programs for next year

Student Center – MSU Life has hired three new coordinators; A. Hughes, L. Perzinski and a delegation of students will be attending a regional conference in St. Paul next weekend; Hughes and a couple of students will give a presentation; SGA passed a resolution at their last meeting to support the student center renovation prior to the vote; NDSA is proposing a holiday for Indigenous People’s Day and also a resolution prioritizing mental health programs; they will meet at VCSU this weekend

Registrar – have chosen the student speakers for commencement; have a new administrative assistant; registration starts next week

Residence life – are in the middle of reserving rooms for current students and numbers are up from last year; new students will begin choosing rooms on April 20; various summer projects taking place in the halls; summer housing is available

Bookstore – Beaver Bound day the bookstore will be open; have copies of the Rising out of Hatred if someone is interested

Printing – March and April are extremely busy as there are a lot of events taking place and we still have an issue with getting paper in; if you have big projects coming up that will take a lot of paper let them know as soon as possible so we can allow for these projects

Business Office – everyone needs to complete the fraud training by March 31

Financial Aid – working with scholarships to get them ready for 2022-23; follow up with departments to get their selections by next week; promoting students to complete their FAFSA; lot of work with the HERP reporting; financial aid will be available for summer session and application will be available when registration opens next week

VPAF – have spent over \$9M in Covid dollars; a lot of work is involved with reporting and compliance and it has been challenging – thanks to financial aid, ITC, facilities, and business office for the amount of time they have put into all of this; the first meeting with construction manager at risk and the architect will be held tomorrow; should start to see a lot of things happening – right after commencement we will be closing the street in front of Hartnett; will have asbestos abatement in June; moving everyone in May; SBHE Budget and Finance committee approved us for a little over \$1.1M for capital projects to include women’s wrestling locker room and work on the administration parking lot – will need full board approval when they meet on March 31; new HR director starting on April 18

IR – IPEDS winter surveys are almost complete and ready for submission to meet the April 6th deadline; HLC Institutional Update is 95% complete and will be submitted by the end of this week; the faculty satisfaction survey was sent this morning to all faculty; staff satisfaction survey will be submitted to staff in April; currently administering the National Survey of Student Engagement to first-year and senior students; have begun entering faculty data into SPOL and hope to complete by the end of the semester

Honors – Honors Program award nominations are due March 31; registration form for FYE learning communities has been made available to advisors; need peer mentors for fall FYEs – forward any recommendations you may have

Adjourned at 10:30

Respectfully submitted, Deb Wentz