

University Cabinet Minutes
January 26, 2022

Present: Nathan Anderson, Lynda Bertsch, Andy Carter, Libby Claerbout, Laurie Davis, Lisa Dooley, Jeremy Feller, Lori Garnes, Laurie Geller, Deb Haman, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Cole Krueger, Jane laPlante, Michael Linnell, Steve Lipp, Heather Martin, Janna McKechnie, Annette Mennem, Jerry Migler, Robert Norman, Beth Odahlen, Cari Olson, Darren Olson, Gary Orluck, Leon Perzinski, Rebecca Ringham, Michelle Sayler, Steve Shirley, Jessica Smestad, Karina Stander, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, Brent Winiger, and George Withus

Absent: Penny Belgarde, Paul Brekke, Joe Collette, Anna Dykeman, Janese Lehman, Jacek Mrozik, Brian Smith, James Sturm, and Jorge Talamantes Baez

Guests: Katy Allers and Courtenay Brekhus

Approval of minutes: minutes of the December 15, 2021 meeting were approved as presented.

New Business

1. Senate Reports

SGA

- Reviewed the Clean Desk Policy and approved the acceptance of this policy; addresses leaving sensitive information out on your desk rather than keeping it a drawer or file
- VPAF, B. Winiger spoke to the group about the renovation project and the different scenarios regarding financing it; they are still discussing this but at the next meeting should be able to approve a decision and get it out to students for a vote

Faculty Senate

- Received updates from the ad hoc Academic Restructuring Committee; looking at how the duties that chairs currently perform on behalf of their faculty might be redistributed if they are able to have another layer between faculty and the VPAA
- Update from the ad hoc GenEd committee; gave a brief update on a seminar model
- Introduced to the Chicago Statement – developed by the University of Chicago to support the right of their faculty to freedom of speech and freedom of expression; looking at possibly developing our own statement
- Rejected the implementation of ePerformance for faculty self-evaluation; voted to wait a year to see how implementation goes for other groups
- Completed edits to the faculty salary admin policy

Staff Senate

- Working on finalizing plans to have a week-long celebration to build team spirit on campus; various activities to include a scavenger hunt, mini golf, free pizza, and a professional development session centered on teamwork and conducted by M. Brandt, head coach for women's basketball
- M. Rudnick was November High 5 recipient and A. Livingston was for December
- Staff senate scholarship went to A. Armstrong's son

2. President's Report

- Architect has been selected for the Hartnett Hall renovation; next step is to select a contractor
- President's staff is in the process of reviewing the budget recommendations submitted by the strategic planning and budget committee; challenges with budget because of the funding formula with decreased enrollment
- Looking at final spring enrollment numbers – not final yet
- In March MSU and DCB will need to present to the Governor as he begins the process of planning his budget for the 2023 legislative session
- HLC will be here in April; be attentive to requests for information from people gathering the information

3. Acknowledgements/Announcements:

Athletics – three separate individual players received “player of the week” awards last week; have a lot of home events coming up; busy weekend for football recruiting – have 7-10 families visiting; staff is gearing up to host high school regional tournaments as well as the State Class B boys in March; attended the NCAA convention last week and a new constitution was approved for the entire NCAA

Advancement – construction projects continue; we did receive a major gift to complete the canopy section of Summer Theater; we took possession of the CTE building downtown; will have alumni events in Florida and Arizona in the coming weeks; Giving Day is on April 13; in December received almost \$2M in donations; Lifelong learning institute will kickoff in the next few weeks featuring art workshops

Assessment – completing more prep for HLC; will be inviting students to participate in a survey for HLC opinion survey; compiling evidence internally for Criteria 1 and 2; preparing an update for assessment day; Gen Ed, looking a single location for all the data to reside; continue to explore SPOL; co-curricular met again on Monday and we are looking to get this back on track; working on a program assessment manual

Wellness – basket ball starts tonight; bowling just kicked off on Monday night – have 28 teams; Biggest Loser competition starts today; we have snow shoes available to rent; will be going to Bottineau for skiing; will be hosting a boulder challenge on February 7; received a grant of \$4,000 to purchase more AED's on campus

International – will be canceling the Cost Rica Study tour as students are tentative about international travel; working with Music on a study proposal for May 2023 – will not be just for music students but for anyone

HR – evaluations are due at the end of March; early retirement program information will be coming out soon

Title IX – completed training for United Tribes employees; preparing for Red Run to support sexual assault awareness month in April

NDCPD – we are anticipating that our 5-year core grant will be due end of March – have not requested proposals yet; sending someone to the disability policy seminar at the end of March and NDCPD representative will go to Washington DC and meet with our delegation; D. Bossert resigned her position with the infant development program – R. Foster will serve as interim director of this program; we have a need to look at what assessment looks like for our Astep students who are just auditing classes – will need to make sure they are attending and making adequate progress

VPAA – faculty senate salary administration policy is close to being finalized; the redesign committee continues to meet; HLC is here April 11 and 12; remind everyone that all student travel goes through the VPAA office; UND will once again offer a summer internship for the energy program; community band has been established in music

Student Health – testing continues; are catching the Omicron variant with rapid; discussions continue about how to navigate quarantine times; with a nurse practitioner in the clinic we cannot provide any medical services other than Covid testing, looking at an outsource for other services

VPSSA – had 219 positive cases in January; currently have 36 positive cases and 21 close contacts; encourage people to use the self-report form; vaccination event on February 25; hosting parent/family event throughout February; hosting an event on Monday – snowshoe event followed with smores and hot chocolate

Military Resource – holding a VA educational brief at MAFB to cover new reporting requirements; now have a social work student intern working in the office

Marketing – busy promoting scholarships, Hometown Pride, and targeting transfer students; will have Cory Garber photography on campus doing a photo shoot; have revamped the residence life web page; Cascade web training is scheduled; putting together a plan for when high school regional games are held here as well as the state boys tournament; are highlighting student engagement on social media

Library – free hot chocolate in the library on Valentines Day; three more yearbooks are done; partner with Power to conduct a scavenger hunt for students

UComm – Connections coming out in March; onward Beavers video out today; newsletter is in final stages of being done

ASC – hosting several workshops for students; J. Smestad will run the FYE this semester; tutoring services started last week; Power is working APR; B. Odahlen appreciation event on February 2

Alum – appreciation event on February 11 at the basketball games; Gala prep is underway; thanks to faculty and staff for giving – remember to wear your I Give shirt on the first Wednesday of the month

DCB – enrollment is looking to set a record again this spring; celebrating 115th anniversary with some special events; Smokey's Week events taking place February 6-12; review architect for CTE; J. Migler is retiring at the end of his contract; a search will start soon

IR – common data set is complete; prepping for HLC; faculty course evaluations for fall were sent to all faculty and chairs

Security – building safety inspections have begun; have an intern working this semester from the CJ program

Student Center – very busy with student activities since the start of the semester; hosted Casino night last night and was well attended

Registrar – looking for an administration assistant; will begin commencement planning soon

Enrollment – working on travel schedules for recruiters; working with marketing on several events; processing applications; Red & Green day is February 26 and Beaver Bound day is April 9

Housing – starting process of hiring hall directors; if anyone is hosting anything over the summer that requires housing, let K. Stander know as soon as possible as some units may not be available

Publications – still have not received the paper that was ordered some time ago; we are running short on paper used for post cards – if you have a mailing coming up give as much advance notice as you can as some may have to be done off-campus

Financial Aid – financial aid distribution is taking place; still have several work study positions available; scholarship deadline is February 15

VPAF – have chosen an architect for Hartnett Hall – need to move fast with this project; will be looking as naming a construction manager at-risk; campus master plan is due in the NDUS by the end of February; Working on the operating budget and identifying priorities

Adjourned at 10:30

Respectfully submitted, Deb Wentz