

University Cabinet Minutes
September 18, 2019

Present: Brent Askvig, Lynda Bertsch, Janel Bortoluzzi, Paul Brekke, Andy Carter, Libby Claerbout, Lisa Dooley, Anna Dykeman, Laurie Geller, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Erik Kana, Jane laPlante, Mike Linnell, Teresa Loftesnes, Holly Major, Janna McKechnie, Annette Mennem, Jerry Migler, Jacek Mrozik, Beth Odahlen, Cari Olson, Gary Orluck, Leon Perzinski, Rebecca Ringham, Bryan Schmidt, Steven Shirley, Brian Smith, Katie Tyler, Marc Wachtfogel, Doreen Wald, Jonelle Watson, Deb Wentz, and Brent Winiger

Absent: Penny Belgarde, Michael Brooks, Jeremy Feller, Melissa Fettig, Jessica Smestad, Karina Stander, and Laurie Weber, George Withus

Guests: Lindsey Benson

Approval of minutes: minutes of the August 28, 2019 meeting were approved as presented.

New Business

1. Senate Reports

Faculty Senate

Senate president, B. Schmidt provided the following report:

- Have only had one meeting; assignments to committees took place

Staff Senate

Senate president, M. Linnell provided the following report:

- L. Braasch was the most recent High 5 recipient
- ND state employee appreciation week continues with taco-in-a-bag today, a cornhole tournament tomorrow, and an ice cream social on Friday
- Remember to recognize deserving faculty and staff by putting a kudos on the bulletin board by the cafeteria
- We are partnering with the VPAA to bring V. J. Smith to campus on October 8; please encourage all to attend; there are two sessions to meet staffing needs

3. President's Report

- Final enrollment numbers will be reported next week; not much has changed from last meeting
- We will be holding budget hearings again this fall as we need to have another before HLC is here again
- Hostfest is next week with several opportunities to participate
- Homecoming is the week after with numerous events taking place; one of note, is the induction of Veronica Pinnick into the Academic Hall of Fame
- We will recognize W. Piehl for his significant donation of artwork to the MSU permanent collection in the NW Arts Center
- We are meeting with various student groups on how they envision the renovation of the Student Center; will be working on residence halls this summer, and will start working on a capital request to renovate Hartnett Hall

DCB - enrollment shows slight increase in FTE numbers; this Saturday, we will hold our annual Evergreen event (major fundraiser for scholarships); will be starting the energy savings renovations (lights, doors, etc.) soon

Facilities – energy projects are almost done; still working on the tunnel project; Dome carpeting is going in now; had some roofing leaks in University Heights apartments

IR – data requests will start to roll once the fourth week numbers are final

Asst. VPAA – Academic Support Center moves are taking place right now; they will host an open house at a future date

Registrar – attendance reporting still missing eight classes – these are due now

Enrollment – recruiting has started; on October 11 we will host a Trans-formation session; still looking for volunteers for MHS outreach

Bookstore – digital courseware is expanding

Native American – will be recruiting at Ft Pierre, Custer, Pine Ridge, and Rapid City; have 136 self-identified NA students; open house tomorrow at 11:00; club officers are in place; will be attending and presenting at the National Indian Education Association Convention in Minneapolis next month

Wellness – currently have a position open to replace K. Stander; will be hosting the Chamber's leadership session tomorrow

Title IX – training is out for athletes; faculty and staff training out today – this is mandatory – if faculty and staff do not complete they will receive a letter in their personnel file – students will have a hold placed on their account until training is complete; Take Back the Nite is October 9 at 7:00 in the Beaver Dam; Edna Sailor will be the speaker and M. Spelchen will provide music

International – the agreement with Souris Basin Transportation has been very successful; will get word out to the general student population so anyone can ride; will offer a new summer study abroad option for Norway

LCM – collaborating with several different departments on campus; food pantry has been very busy; looking for gently used cold weather gear for students who have none – send over to the pantry

Financial Aid – disbursement was done last week; posters are up around campus for the V.J. Smith presentation on October 8; L. Benson was elected treasurer at the regional financial aid conference

Veterans – thanks for attending the Patriot Day event; worked on survey for all institutions in the NDUS – should be coming out soon; several groups coming to campus to help with students' questions

CEL – working on MOU with BSC, NDSU, and MAFB; graduate council will be starting up soon

HR – working on PeopleSoft upgrade

Security – good start to the year – no major incidents; Cleary Report will be out on October 1; reminder if you are working late on campus and would like security to escort you to your car just call the office; fire drills this week

NDCPD – received more than expected on our core grant renewal; Power Up Health conference (state-wide); working on grant to keep track of people with aging disabilities; hosting a speaker on 9/26/19 at 7:00 in Memorial #114

VPAA – A. Armstrong has been keeping busy working on grant applications; strategic planning is back into meeting regularly; HLC team is working on a draft – editing coming soon; still have a few searches taking place; NotStock will be held toward the end of October

UC – directory orders are due next Wednesday; should have first proof of Connections on Friday

Alumni – many events coming up: homecoming, Golden Awards, fall alum speakers series – all are encouraged to participate; free showing of Toy Story 4 in the Dome on 9/28/19

Publications – many deadlines to meet with event materials; online faculty/staff directory is updated

Student Center – MSU life has hosted many activities so far; we do offer a faculty and staff dining plan; clubs and organizations meeting tomorrow; so far there are 34 entries for the parade – still looking for help in lining up; homecoming royalty nominations are due this Friday with elections happening on September 30 and October 1

Academic Support Center – will host a health care fair next Wednesday; October 15 is etiquette lunch

GBO – library now has an Instagram account; lawn games can be checked out at the main desk; working on moving to new system (web-based program) for all libraries

Marketing – updating web sites with a focus on academics; will have two photo shoots this fall; First Assembly of God is once again hosting the tailgate meal for homecoming; had two Be in the Know sessions; D. Conn will be participating in the Dancing for Special Stars event on October 15 in Ann Nicole Nelson Hall

Advancement – will have our first round of Challenge Grants coming up next week; we will be hosting a reception to thank W. Piehl for his art donation – tomorrow night – all are invited to attend

Athletics – many games coming up; there will be an MSU tailgate at the U of Mary game in Bismarck

VPSA – met with KLG last week to discuss student center renovation – will be back in October with plans; will host several meetings in October and November to gain support; dining amendments may include closing or reducing hours during student breaks; flu vaccinations available next week

Adjourned at 10:45

Respectfully submitted, Deb Wentz