

University Cabinet Minutes

October 31, 2018

Present: Brent Askvig, Andy Bertsch, Lynda Bertsch, Paul Brekke, Michael Brooks, Angi Brown, Andy Carter, Libby Claerbout, Anna Dykeman, Jeremy Feller, Laurie Geller, Rick Hedberg, Andy Heitkamp, Erik Kana, Jane laPlante, Mike Linnell, Teresa Loftesnes, Holly Major, Devin McCall, Janna McKechnie, Annette Mennem, Jerry Migler, Jacek Mrozik, Beth Odahlen, Kowan O’Keefe, Rebecca Ringham, Steven Shirley, Katie Tyler, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, Brent Winiger, George Withus

Absent: Penny Belgarde, Lisa Dooley, Melissa Fettig, Kevin Harmon, Steve Johnson, Cari Olson, Gary Orluck, Leon Perzinski, Aaron Richard, Jessica Smestad, Brian Smith, and Marc Wachtfogel

Approval of minutes: minutes of the September 19, 2018 meeting were approved as presented.

New Business

1. Senate Reports

Faculty Senate

Senate president, A. Bertsch provided the following report:

- Committees are busy doing their assigned work
- If anyone has any ideas on issues that both faculty and staff senate could work together on, please contact either senate president

Staff Senate

Senate president, K. O’Keefe provided the following report:

- Presented a proposal to president’s staff to convene a salary/compensation task force; staff senate will form a budget and salary committee that will meet with a like committee of the faculty senate to propose recommendations for policies and salary administration
- T. Houmann was the monthly High 5 recipient
- Thanks to all that stopped by the staff senate bake sale – proceeds will be used for a faculty/staff event in January

Student Government Association

- No report

2. President’s Report

- There will be two open forums to discuss Empowering Generations strategic plan; on November 26 at 3:00 and another on November 27 at 8:30 – both held in the conference center and information shared will be the same at both sessions
- Please try to attend the Minot Area Chamber of Commerce’s Business After Hours event on December 13 in the NW Arts Center; this is a good opportunity for us to showcase this facility to community members; event begins at 5:00
- The women’s soccer team will be hosting a playoff game tonight at Herb Parker Stadium beginning at 5:00; let’s show our support for our student athletes

- Met with OMB in the middle of October to present budget items; this is standard for all state agencies; the Governor's budget will be coming out sometime in the beginning of December and from there, it will go to legislators; there are a lot of unknowns at this time how the budget will shape up including: 1) the Governor asked for a 10% decrease in budget along with another 3% for commodity fluctuations, the SBHE determined that this would not be possible for higher education institutions so a needs based budget was submitted – we don't know if the Governor will still insist on the 10% + 3% budget guidelines for all agencies; 2) we will not have final outcome on the tuition model until May; 3) not sure if the legislature will maintain the 96% floor they set last session that institutions could not go under
- A plus is that the economy appears to be doing well
- We will get through the elections and then meet with local legislators to present our needs

3.*Announcements/Acknowledgements

Athletics – as mentioned, we do have soccer tonight; VB is in St. Cloud and Duluth this weekend; FB will host their final home game this weekend; wrestling will be in Jamestown on Saturday

Advancement – C. Severson and C. Ahart are on the campus this week speaking to many college of business classes; we are looking at setting up a database of alumni speakers please forward any names of potential speakers

DCB – Governor Burgum visited the campus on October 4 and held several very engaging meetings with campus and community members; just finished a two-day readiness and emergency management training session; have submitted a bond request of \$2.5M for upgrades to the dining hall and student center – both are not ADA compliant; collaborate with WSC and LRSC to offer an associate degree in the Ag Programs

VPAF – we have had some thefts recently on campus and everyone is encouraged to keep your belongings secure; UNESCO is on campus checking lighting – help them if you can; budgets are very ambiguous at this time

Business Office – auditors for the NCAA audit will be here Tuesday; the fraud video is coming out in the next few weeks and all faculty and staff need to complete the training

Financial Aid – thanks to marketing and IT for the recent web updates on their site; will be hosting a financial aid workshop for area school counselors on November 15

Student Success – etiquette lunch is scheduled for November 20; graduation social for December grads is November 27

Power – have 16 people camping at Cross Ranch this week as a team building exercise; will have a new employee starting on November 13

Publications/Design – office is closed today due to sewer problems; envelopes are on their way

Alumni – the board did reverse trick or treating in some of the residence halls on Monday; thanks to IT for the web site update; Arizona events are coming together; alumni appreciation will take place at a basketball game in February

Housing – will be short one staff member in the next couple of weeks so please be patient with requests; 8 students will be leaving for MO tomorrow to attend a leadership conference

AVPAA – CAEP visit went very well; thanks to those who really took the lead (L. Borden-King & K. Hintz); should have the report soon – no major concerns

CETL – you should have all received the memo listing all the orientation dates; still need student leaders for orientation – forward names to CETL; will host a brief orientation at the MAFB on December 3 – if it goes well this will also be worked into the orientation schedule; FYE planning has begun for next year

Veterans – Gatekeeper training will be starting soon – check out the MSU calendar for dates/times; attended several training sessions and hosted various groups on campus during the month; on November 6 will be showing a Thank You for Your Service movie screening in Aleshire Theater as part of Veterans Week; MSU Chorus will present “We Remember You” concert to commemorate WWI Armistice; campus Veterans Day event will begin at 11:30 on November 9th in the Westlie Room and follow to the memorial bench between library and Swain Hall

LCM – everyone welcome for soup on Tuesdays; we do have a food pantry on campus (Wellness Center) for students – please consider donating to it

Assessment – still researching background information – thanks to all for your help

Wellness – Sanford is hosting a Leading for Wellness Workshop at the Grand on November 7 – please register if interested; Be in the Know next Thursday in the Wellness Center; Wellness Fair on November 13; Healthy Holiday Challenge also starts on that date

NDCPD – busy implementing some new projects – one for students that are deaf/blind another voc rehab with community employment for persons that are disabled; new grant partnership with TMCC to get more native people to work with disabled; working on a legislative agenda – some items are competitive wages for disabled; access; transportation/housing, behavioral help services, and healthcare insurance issues

CEL – currently going through the four-year review with the MAFB – we can suggest new programming – will be looking at grad programs

NA/Diversity – currently have 140 NA students listed in Starfish; will be attending the ND State Diversity Council meeting in Bismarck on November 8; NA open house in the center on November 1; Crow Doll making on November 2; November 15 is international students events; November 29 there is a fashion show in the NW Arts Center

Bookstore – on November 13 will be hosting a Distress Fest in the atrium

GBO – new cataloger started a few weeks ago; T. Slack is leaving and moving back to NV; coffee services have been very popular in the library

Enrollment – thanks for helping with all the fall events; completing recruitment fairs in Canada; next orientation is December 14

PIO – Connections is at the printers; Inside will go out tomorrow; campus highlights going out soon

VPAA – busy with assessment; NDWHEN is Friday at the Grand; monthly conversations with colleagues has been well attended

ITC – many projects around campus

Marketing – November 15 is Showcase of Business with a tailgate theme; four Be in the Know Sessions have been scheduled

Registrar – second day of registration for spring and campus connection is down – had 600 register in the first day; will host a FERPA Be in the Know

International – Global Sites Photo contest judging next week; 24 students have signed up for the Norway choir trip as well as a few community folks; will be holding a fundraising concert (2 of them); have received a \$20,000 from a Minot donor

Title IX – remind faculty and staff to complete their training – this is mandatory

*Please refer to the separate acknowledgements/announcements that were distributed prior to the meeting

Adjourned at 10:15

Respectfully submitted, Deb Wentz