

## University Cabinet Minutes

April 18, 2018

**Present:** Brent Askvig, Lynda Bertsch, Paul Brekke, Andy Carter, Libby Claerbout, Lisa Dooley, Anna Dykeman, Jeremy Feller, Patrick Friley, Laurie Geller, Kevin Harmon, Rick Hedberg, Sarah Henderson, Erik Kana, Mike Linnell, Teresa Loftesnes, Devin McCall, Janna McKechnie, Annette Mennem, Jacek Mrozik, Beth Odahlen, Gary Orluck, Leon Perzinski, Rebecca Ringham, Steven Shirley, Jessica Smestad, Brian Smith, Katie Tyler, Marc Wachtfogel, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, Brent Winiger, George Withus

**Absent:** Penny Belgarde, Angi Brown, Melissa Fettig, Andy Heitkamp, Holly Major, Jerry Migler, Cari Olson, Linda Olson, and Aaron Richard

**Guest:** Ann Bougard and Kowan O'Keefe

**Approval of minutes:** minutes of the March 22, 2018 meeting were approved as presented.

### **New Business**

#### **1. Native American presentation**

Annette Mennem, Native American Cultural Center Director, introduced Bill Hale to tell us about the new Eagle Staff that the center recently received. Mr. Hale spoke of the importance and meaning behind the Eagle Staff. If anyone wants more information please see Annette.

#### **2. Senate Reports**

##### **Faculty Senate**

- Meeting will be held tomorrow

##### **Staff Senate**

Senate president, M. Linnell provided the following report:

- Had a good meeting yesterday
- Raffle ticket sales are underway- see anyone on staff senate if interested in purchasing
- The silent auction will be held on May 1 and 2
- Staff emeritus policy has been approved and letters to grandfather those retirees prior to having this policy will be going out. Going forward departments are asked to nominate as needed.

##### **Student Government Association**

- DECA is still in Washington, D.C. – weather delayed their return
- New officers/senators took over at the Monday night meeting
- Campus cleanup day is April 26 from noon – 4:00
- SGA member Cambrie Smith is the new legislative representative for NDSA
- Anyone interested in painting ceramic beavers should let A. Hughes know – there are some slots open for April 26

#### **3. President's Report**

- Thanks to everyone who participated in the Day of Giving event; in 24 hours we raised over \$67,000
- We had an excellent turn out for spring preview day this past weekend, thanks to all who helped with this event
- At 11:00 today the Governor will release his budget guidelines for the next biennium; not sure what to expect but it will give us a good idea of what we need to do as far as budget planning
- Open forums will be held at 3:00 on May 2 in Aleshire Theater and at 8:30 on May 3 in the conference center
- Tuition models were approved by the SBHE Sub-committee for Budget and Finance – they will now move to the full board for approval. We have requested that the Grow ND program remain in effect. We have also asked that costs for on campus and online classes are the same. Any changes will happen fall of 2019.

#### **4. Announcements/Acknowledgements**

SA – we continue our negotiations with Sodexo; working on more services for students which include longer hours of operation and more options; looking at providing better services for faculty and staff; question was raised about losing the faculty/staff discount that we currently have – this will be discussed with Sodexo; remodel of the second floor will begin this summer; M. Fettig was recognized by the State Health Office for her work on the meningococcal B vaccination outbreak exercise on March 22; thanks to Enrollment Services for a great preview day; thanks to Paul for hosting the Community Wellness Fair

Athletics – spring football game is next Wednesday at 7:00 pm; we have hosted many games in the bubble and it is taking a toll on athletic staff; will work out a better process over the summer that should relieve some stress; BESPYP awards are 7:00 on April 23; former track standout, Allison Windish, was 169<sup>th</sup> out of over 12,000 in the Boston Marathon and she finished 157 in her age group; bubble will start to come down on April 30

VPAF – current year budget is very tight so don't spend any extra funds you may have; working with a company to look at energy efficiencies on the campus

IT – should have the print management system up in May; all repairs and management of printers will go through Marco Company, not IT; printing will be monitored;

Advancement – thanks again for participating in the Giving Day; information will be out soon to departments; will host the Grand Opening of the NW Arts Center on the 19<sup>th</sup>; as part of the Center opening, we will host a cowboy poet/songwriter and a Native American flute player – you can check out their shows in Aleshire Theater that day; Old Main Society Dinner is on May 8<sup>th</sup>

Registrar – Roger Looyenga will be the alumni speaker for commencement; enrollment numbers were distributed

Business Office – some of you may have received a link for some online training – encourage those who have received this to complete the training as it is mandatory for the position they hold

University Comm – Inside went out last week; K. Holmen is leaving next month and she has done a wonderful job with the Web Calendar – this will now become the responsibility of University Communications so please be patient when making calendar requests

Enrollment – received very good feedback from the preview day; recruiters have been to Vegas, Calgary, LA, Phoenix, etc.; we have over 100 signed up for orientation on April 20;

NDCPD – have \$1.8M waiting to hear from; H. Liccini is the Autism Ambassador for ND; had the Cultural Diversity Advisory Committee and the Consumer Advisory Council meetings; 2 people are transferring to other states and we have seven new staff coming in; ASTEP grad social in Swain on May 10; 20 new students next fall

Alumni – still have three tables available for the Gala on Friday night

Title IX – had a great turnout for the Tea Party, to promote sexual assault awareness month and Sodexo did a great job with making food for the tea party; will have investigator training next month state-wide; assisted DCB with Title IX training for faculty and staff

Sodexo – thank you for renewing the contract and allowing them to partner with MSU: on April 26, there will be a faculty/staff appreciation lunch including baked potato bar with all the fixings, dessert, and popcorn for \$5; this week is BLT week in the cafeteria

Veterans – thanks to all who showed support of military families and children by wearing purple last Friday for Purple up day; we partnered with ND Cares in a presentation to VPAA and chairs on the possibility of inclusion of military culture/awareness into academic departments; follow up presentation of the acceptance of military credit and possible inclusion in TESS at BSC; Friday, May 25 at 11:30 in collaboration with history coordinator, Dr. Joseph Jastrzembki, we will be honoring the centennial of WWI by paying tribute to two former MSU students who lost their lives during the war; office was nominated by ND Cares and has been selected to attend the Substance Abuse and Mental Health Services Administration and the US Department of Veterans Affairs workplace suicide prevention conference in Arlington, VA

LCM – still networking and getting to know the campus

Security - working with City of Minot on the intersection by the Dome

Marketing – we are close on a tag line

Native American – thanks for allowing the event this morning; need volunteers for powwow; powwow keeps growing every year; MSU wrestling is partnering with New Town Tribal Council to host a wrestling club

Housing – have 90 returning students signed up as of now; a Gender Inclusive Housing option will be available in the fall – will be in Lura Manor; RHA elections are tomorrow with the last meeting taking place on April 23, 2018

Facilities – getting campus ready for graduation

Financial Aid – working on summer and fall eligibility

VPAA – Poster Session on April 26; on the 27 and 28 of April the ND Academy of Science will be on campus; On the 28<sup>th</sup> we will celebrate C. Moore Science Day with a variety of events; Honors Graduation is May 10 at 6:30; Communications Disorders received a grant to work with patients with Parkinson's

CEL – preparing for the hooding ceremony on May 11; will host an event in Bismarck to honor our graduates

Adjourned at 10:30

Respectfully submitted, Deb Wentz