

Chapter Opportunities – Serve on Committees

Chapter Committees

Governance Committee

- The Governance Committee shall oversee bylaws compliance, make recommendations for bylaws changes and oversee member and chapter eligibility issues.
- The Governance Committee shall consist of at least three (3) elected/appointed members and the elected counselor may serve as chair.
- The term of office shall be two years. A member may be reappointed or elected for a second consecutive term.
- The committee shall present a report to the business meetings of the Board of Directors and an annual report to the membership at the annual (business) meeting.
- The committee shall prepare, review and make recommendations regarding policies corresponding to its area of responsibility for Board of Directors approval.

Leadership Succession Committee

- The Leadership Succession Committee shall develop members in organizational leadership roles across the span of their careers, mentor members to assume organizational board and officer positions at all levels of the organization. The committee shall select nominees and prepare the ballot. The ballot will be sent to the Board of Directors at least four (4) weeks prior to a scheduled election.
- The Leadership Succession Committee shall consist of three (3) elected members.
- The Leadership Succession Committee members shall not be eligible for any elected office of the current ballot.
- Members of the Leadership Succession Committee may serve a maximum of two (2) years.
- The committee shall present a report to the business meetings of the Board of Directors and an annual report to the membership at the annual (business) meeting.
- The committee shall prepare, review and make recommendations regarding policies corresponding to its area of responsibility for Board of Directors approval.

Awards Committee

- The Awards Committee shall oversee the awards selection process and recommend to the Board of Directors recipients for the chapter awards.
- The Awards Committee shall consist of a minimum of two appointed members, one of which is appointed as Chair.

ORCHID AWARD: Recognizes a chapter member who has promoted the development of the chapter's functions and activities. **Criteria:** Promotes the image of nursing at the local, state, or national level; participates actively in the activities of Omicron Tau Chapter; demonstrates outstanding leadership and participation in chapter functions; serves as an inspirational role model for chapter volunteerism and leadership.

BEST PRACTICE AWARDS: Recognizes chapter members who have demonstrated excellence in nursing practice.

NURSES WHO HAVE BEEN IN CLINICAL PRACTICE LESS THAN 10 YEARS: Criteria: Employed in any area of nursing practice for less than 10 years; demonstrates exemplary work for the health of individuals, families, or groups; demonstrates active involvement in chapter activities; licensed to practice nursing.

NURSES WHO HAVE BEEN IN CLINICAL PRACTICE MORE THAN 10 YEARS: Criteria: Employed in any area of nursing practice for more than 10 years; demonstrates exemplary work for the health of individuals, families, or groups; demonstrates active involvement in chapter activities; licensed to practice nursing.

MENTORSHIP AWARD: Criteria: One student leader, awarded membership for 1 year, represent Omicron Tau at Student Nurse events, help collaborate with NSA.

Education Committee

- The Education Committee shall be responsible for the educational programs of the chapter, including two scholarly programs annually.
- The Education Committee shall consist of at least two appointed members.

Community/Global Outreach Committee

- The Outreach Committee shall identify opportunities for local, national and global outreach and present suggestions to the Board.
- The Outreach Committee shall develop and implement an action plan for member participation/involvement in Board approved local, national, and/or global outreach activities.
- The committee shall work with the chapter treasurer to outline an outreach budget to present to the Board.
- The committee shall oversee necessary publicity for outreach events.
- The committee shall submit an annual summary of outreach activities to the Board.
- The outreach Committee shall consist of at least three (3) appointed members, one of which is a Board member appointed as chair.

Scholarship and Research Committee

- The Scholarship/Research Committee shall accept research proposals for funding of research studies and accept requests for funding to present their research study at research conferences. The committee will present their recommendation(s) to the Board.

Finance Committee

- The Finance Committee advises the treasurer and the board of directors in financial matters and is responsible for budgeting and monitoring the chapter's financial procedures and status.
- Plans the budget in conjunction with the chapter treasurer based on chapter financial resources and chapter goals.
- Recommends the proposed budget to the board for action.
- Monitors budget performance on a regular basis and analyzes variances in expense and revenue from expected performance.
- Reviews chapter investment policy on an annual basis and recommends desired changes in policy and procedure.
- Participates in the selection of an auditor, reviews the audit report and recommends any corrective action required.
- May function as an internal audit committee at the discretion of the board.
- Provides direct assistance to the chapter treasurer in financial management functions when needed.