

2009-2010 Verification Worksheet

Your 2009-2010 financial aid application was selected for review in a process called "Verification." MSU will be comparing information from your application with signed copies of your 2008 federal tax forms, W-2's, and other financial documents (and your spouse's if you are married). The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, corrections will be made and your financial aid award may be adjusted. **Complete this verification process as soon as possible so your financial aid won't be delayed.**

WHAT YOU SHOULD DO:

1. Promptly submit a signed copy of your (and your spouse's) 2008 Federal Income Tax Return, along with all W-2's, unless you have already done so.

If you do not have a copy of your 2008 tax return, request a transcript of your tax information by calling the IRS at 1-800-829-1040. When you receive this printout, sign and date it, then submit a copy to our office.

2. Complete, sign, and submit this worksheet. Incomplete forms will be returned and will cause delays.
3. Provide any additional documentation requested.

_____	_____	_____	_____
Last Name	First Name	M.I.	Social Security Number
_____			_____
Address			Date of birth
_____	_____	_____	_____
City	State	Zip Code	Phone Number (include area code)

Email Address			

Household Information

Independent Students: List the people in your household; include (a) yourself, your spouse if married; (b) your children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010; and (c) any other people if they now live with you, and you provided more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members. Also write in the name of the college for any family member, who will be attending college at least half-time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship to Student	College
<i>Example: Student Name</i>	<i>24</i>	<i>Self</i>	<i>Minot State University</i>

All applicants must complete the following. Enter zeros if no funds were received.

Student	Calendar Year 2008	Spouse
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a-12d, codes D, E, F, G, H, and S.	\$
\$	YEARLY child support RECEIVED for all children. Don't include foster care or adoption payments.	\$
\$	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits). Military indicate rank during 2008. Rank: _____	\$
\$	Veterans' non-education benefits, such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC) and /or VA Educational Work-Study allowances.	\$
	Other untaxed income not reported, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits or combat pay.	
\$	Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$
\$	YEARLY child support PAID because of divorce or separation. Do not include support for children in your household that are included on the FAFSA application.	\$
\$	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
\$	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q)	\$

COMPLETE THIS SECTION ONLY IF YOU OR YOUR SPOUSE DID NOT AND ARE NOT REQUIRED TO FILE A 2008 FEDERAL INCOME TAX RETURN.

Check the appropriate box below to indicate who did not file a tax return. List below the employer(s) and/or any other income received in 2008 (use W-2 forms or other earning statements) for the non-tax filers. Attach a copy of all W-2's or other earnings statements.

You Your spouse

Source of Income/Employer	Student Amount	Spouse Amount

Sign this Worksheet

By signing this worksheet, I certify that all the information reported on this worksheet is complete and correct.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

_____ Date _____

Student's Signature