



Minot State UNIVERSITY

Satisfactory Progress Appeal Form

A student has the right to appeal the disqualification of their financial aid eligibility. Please indicate the reason for your appeal below and follow the instructions.

Last name:	First name:	MI:	Student ID#:
MSU email address:		@my.minotstateu.edu	Local telephone number:
Last term of attendance at MSU:		Next term of attendance at MSU:	

- Extenuating circumstances of a medical nature (i.e. illness or hospitalization, mental health issues).
 - Attach a written statement explaining the medical circumstance. Include information that the situation is better and how you plan to succeed academically if given another opportunity.
 - Attach supporting documentation (i.e. letter from health care provider).
 - A Plan of Study (see back side of form) completed by your advisor showing the courses necessary for completion of your program.

- Death or serious injury/illness of an immediate family member.
 - Attach a written statement explaining the situation (i.e. relationship of person to you).
 - Attach supporting documentation (i.e. copy of obituary, memorial program, or death certificate).
 - A Plan of Study (see back side of form) completed by your advisor showing the courses necessary for completion of your program.

- Other extenuating circumstances (be specific) _____
 - Attach a written statement explaining the circumstance and how it impacted your academic performance. Include information as to how the situation has been rectified and how you plan to succeed academically if given another opportunity.
 - Attach supporting documentation (copies of legal documents, signed statements from other involved parties.)
 - A Plan of Study (see back side of form) completed by your advisor showing the courses necessary for completion of your program.

- Attempted maximum credits (you have attempted more than 150% of the required credits for your program of study).
 - Attach a written statement explaining the reason (i.e. changed majors, transferred in credits).
 - A Plan of Study (see back side of form) completed by your advisor showing the courses necessary for completion of your program.

- It has been three years since you were placed on financial aid disqualification.
 - No written statement or documentation is required.

I understand that if my financial aid eligibility is reinstated, I am expected to meet the following terms: 1) I must earn a C or better in every class that I enroll in and, 2) I must complete at least 66% of the credits I attempt. I also understand I will be notified through my campus email of the appeal decision.

Student's signature _____ Date _____

Office use only: Approved Denied

(Financial Aid Office)

(Date)

