



**Minot State**  
**UNIVERSITY**

## ACADEMIC ADVISING NEWSLETTER

### CONNECT Advisor Information Sessions

All faculty who will be advising at the 2015 CONNECT sessions are asked to participate in a CONNECT Advisor Information Session in April.

The following two hour sessions are intended for new faculty or those faculty with limited CONNECT advising experience as the information presented will provide participants with an overview of topics including, but not limited to, developmental courses, Math & English placement, COMPASS testing, distance education courses, General Education Requirements, and First-Year Experience Learning Communities.

**Thursday, April 16**

12:30 - 2:30 p.m.

Jones Room, Student Center

**Monday, April 20**

9:00 – 11:00 a.m.

Westlie Room, Student Center

A condensed session INTENDED FOR FACULTY WITH PRIOR CONNECT ADVISING EXPERIENCE is available at date and time listed below. ONLY NEW INFORMATION WILL BE SHARED.

**Thursday, April 23**

12:30-1:30 p.m.

Westlie Room, Student Center

Please email Heather Martin at [heather.martin@minotstateu.edu](mailto:heather.martin@minotstateu.edu) to let her know which session you plan to attend.

## APRIL 2015

### DATES TO REMEMBER

**Friday, April 10**

Last day to drop

**Thursday, April 16**

CONNECT Advisor Information Session

**Monday, April 20**

CONNECT Advisor Information Session

**Thursday, April 23**

CONNECT Advisor Information Session

**Friday, April 24**

CONNECT

**Friday, May 11 – 15**

Final Exams

## **New Course Available Under Required Core – Mathematics**

Students now have the option to complete their Required Core — Mathematics component of General Education Requirements by taking Psy 241, Introduction to Statistics. For the most up-to-date listing of the Required Core and Foundational Content components, please refer to the online General Education Requirements worksheet, [http://www.minotstateu.edu/ge/documents/ge\\_fall\\_2014\\_worksheet.pdf](http://www.minotstateu.edu/ge/documents/ge_fall_2014_worksheet.pdf).

## **Updating CONNECT Advisor Manuals**

The Center for Engaged Teaching and Learning (CETL) is in the process of updating the CONNECT Advisor Manuals. If you have a manual in your office from last year, please drop it off in CETL (Old Main, Rm 101) so new, updated information can be added. For those faculty who are interested in having your own copy of this manual, please send an email to Heather Martin to let her know of your request. If you have a manual, we do ask that you bring it to the CONNECT Advisor Information Session you attend in April and the CONNECT sessions you advise at throughout the summer.

## **Mandatory Degree Plans for Active Duty Military Students**

Degree Plans are mandatory for all active duty military students with a declared major. Without an evaluated degree plan Military Tuition Assistance will be denied. Due to this Air Force Instruction the MSU's Base Education Center continues to work with departments to provide a degree plan for all military students with a declared major. Staff at the Base Education Center are always available for assisting advisors and/or departments working on degree plans for their students. They are in the process of creating degree plan templates for departments who do not already have one and will be contacting departments in the future asking for approval on the template. The degree plan should be used during the student's visit with their advisor. Ideally over time each department will have a degree plan for the military student coming in to visit with their advisor. This will make the transition from Non-Degree Seeking Student to Degree Seeking Student easier for the military student and the department. Hopefully, it will be a more effective

process and it will help MSU staff provide the best customer service to our military students. It is inevitable programs will change and the degree plan may need to be readjusted from time to time. Please do not hesitate to contact the Base Education Center at 701-727-9044 or email [brigitte.mikula@minotstateu.edu](mailto:brigitte.mikula@minotstateu.edu) or [tricia.randall@minotstateu.edu](mailto:tricia.randall@minotstateu.edu) with any questions or concerns.

## **Transfer Credit for Developmental General Education Requirements**

The Transfer Credit for General Education Form is available for students who are transferring to MSU and are asking that specific transfer courses be accepted for MSU Developmental General Education courses. The form is available at [http://www.minotstateu.edu/ge/documents/developmental\\_transfer\\_form.pdf](http://www.minotstateu.edu/ge/documents/developmental_transfer_form.pdf) and the procedure for students and advisors to follow is included on the form.

## **MSU Becomes More Military Friendly**

There has been a change in the Non-Degree Seeking Policy, which will better serve our military students. Non-degree seeking students who are active duty military can now complete up to 24 semester hours of undergraduate credit. Enrollment in courses beyond 24 semester hours for active duty military students will be contingent upon completion of all entrance requirements for transfer students. Students wishing to change their status to degree seeking must also complete the Application for Status Change from Non-Degree to Degree Seeking. This form must be submitted and all official transcripts received by the Registrar's Office prior to enrolling for the next semester. The link to the full Non-Degree Seeking Policy can be found at <http://catalog.minotstateu.edu/undergraduate/admissions/specialadmissions/undergraduatennondegrestudents/>.

## **NACADA Regional Conference – May 6 – 8 in Fargo**

The NACADA Region 6 Conference will be held in Fargo, ND May 6-8, 2015. This year's theme for the Regional Conference is Advising for the Winds of Change in Higher Education. For those faculty and staff who may be interested in attending, more information regarding the conference can be found at, <http://www.nacada.ksu.edu/Events-Programs/>

Events/Region-Conferences/Region-6.aspx. Please contact Heather Martin if interested, as funds may be available to assist with travel expenses. The early registration deadline of April 16 is quickly approaching!

## Math 102 is now ASC 93

Intermediate Algebra, previously known as Math 102 has changed to ASC (Academic Skills Course) 93. ASC 93 remains a remedial/developmental 4 credit course and continues to be offered by the MSU Department of Mathematics and Computer Science. The pre-requisites for ASC 93, Intermediate Algebra, are listed as follows:

- ACT Math sub-score of 18 OR
- SAT Math sub-score of 440 OR
- ASC 94, Beginning Algebra, offered through Dakota College Bottineau

## Intrusive Advising Techniques

Using intrusive advising techniques when working with underprepared students can be extremely beneficial in the success of students. Strategies advisors may want to implement into their practice include the following:

- Discuss how high school and college expectations greatly differ;
- Ask open ended questions when working with advisees (ex. What were your favorite subjects in High School? What types of careers interest you? How did you prepare for your exams?)
- Review ACT/SAT and COMPASS scores to determine student skills and abilities;
- Help students set both short and long term goals;
- Build action plans to meet goals;
- Assist advisees in identifying strengths and weaknesses;
- Explain the importance of meeting deadlines;
- Stress the importance of regular class attendance;
- Share campus resources (ie. Tutoring, POWER Center, Disability Services, Student Success Workshops, etc.);
- Share community resources that may benefit students;
- Help advisees determine the best time of day to take classes for optimal learning;
- Discuss pros and cons of online classes for those students who may be considering the online environment (ie. learning style, technology, time management, self-discipline, etc.);

- Help advisees develop a plan for success, specifically in subject areas where students commonly face difficulties;
- Recommend courses appropriate to students' current skill levels mixed with courses in which students have been successful;
- Discuss the learning styles of advisees and when possible share the teaching styles used in the courses;
- Encourage open and regular communication with faculty;
- Suggest to students who are eligible to find a work-study position on campus where they would work a limited number of hours each week;
- Provide advisees with positive feedback and encouragement.

## What does “Gen Ed Complete” mean for transfer students?

If a student transfers to MSU and is considered complete in his/her general education requirements under one of MSU's agreements, the student will be considered to have met the requirements for the Required Core, Foundational Content, and Developmental Content.



## DCB Schedule for ASC Courses on the MSU Campus

The Fall 2015 Collaborative Course Schedule through Dakota College at Bottineau is available in the table below. Students requesting enrollment into one of these sections must review the collaborative course information and submit the online collaborative request form found at <http://www.minotstateu.edu/online/collaborative.shtml>.

Course #	Course Title	Credits	Class#	Meeting Time	Building/Room	Instructor
ASC 87	College Writing Prep	3	16229	10:00-10:50 MWF	Crane Learning Center	Bail, M.
ASC 87	College Writing Prep	3	16280	1:00-2:15 TuTh	HHall 312	Bail, M.
ASC 88	Composition Lab	1	16259	12:00-12:50 M	HHall 316	Bail, M.
ASC 88	Composition Lab	1	16260	12:00-12:50 W	HHall 316	Bail, M.
ASC 88	Composition Lab	1	16261	12:00-12:50 F	HHall 316	Bail, M.
ASC 88	Composition Lab	1	16262	3:00-3:50 Tu	Mem 228	Bail, M.
ASC 88	Composition Lab	1	16188	2:00-2:50 W	Main 314	Bail, M.
ASC 94	Beginning Algebra	3	16287	11:00-12:15 TuTh	Mem 228	Stover, M.
ASC 94	Beginning Algebra	3	16288	10:00-10:50 MWF	Mem 228	Stover, M.
ASC 94	Beginning Algebra	3	16289	9:30-10:45 TuTh	Mem 228	Stover, M.

## INT 110 now UNIV 110

Faculty Senate approved a NDUS system change of prefix for the First Year Seminar course, INT 110. Effective Fall 2015, the First Year Seminar course will be listed as University Studies, UNIV 110.

activities, assignments, and discussions, students will enhance their leadership skills and community involvement. The goal of this course is to prepare students to become leaders through a greater understanding of themselves and others.

## New for Fall – Stand-Alone First-Year Seminar

A stand-alone first-year seminar course, UNIV 110 (previously INT 110), is available in CampusConnection for the upcoming fall semester. This course is intended for students who did not previously pass the freshman seminar. Advisors should remind advisees that this course is required to graduate as part of the MSU General Education Requirements, so those students who did not pass the course in their Learning Community will need to retake the class. This stand-alone UNIV 110 course does not take the place of a First-Year Experience Learning Community. Again, the only students who are allowed to enroll in this section are those who failed the seminar course in a previous term. The title and description of the Fall 2015 stand-alone UNIV 110 course is listed below.

### **Dream, Learn, Do: Discovering the Leader in You**

This course is designed to introduce students to the basic components of leadership theory and development. Through

## Quote of the Month

According to the 2014 National Survey of Student Engagement Annual Results,

*“First-year students who met more often with an academic advisor reported a stronger institutional emphasis on academic, social, and personal support through program offerings, social opportunities, diverse interactions, campus activities and events, as well as support for health and wellness.”*

— National Survey of Student Engagement. (2014). *Bringing the Institution into Focus - Annual Results 2014*. Bloomington, IN: Indiana University Center for Postsecondary Research